

Research Clearance process

1. Submission made to Research Ethics Committee (REC)/Uganda Wildlife Authority (UWA)/National Forestry Authority (NFA)/National Biosafety Committee (NBC) or other relevant organization for approval
2. Once approval is obtained. Submission is made to UNCST for registration and final clearance. The requirements are as follows:
 - 2.1. The Principal Investigator (PI) makes an electronic research application by following the link, <https://research.uncst.go.ug/> or filling 1 UNCST/RC 1 form (In print) and submitting it together with;
 - a. A copy of the stamped research proposal from either of the organizations in 1 above. **Please note that the stamp applies to those studies which go through a REC.**
 - b. 2 copies of stamped data collection instruments
 - c. A copy of stamped informed consent documents, **where applicable**
 - d. Approval letter from Research Ethics Committee (REC) or Institutional Review Board (IRB)/Committee (**for research involving humans as research participants only**)
 - e. Letter of introduction/recommendation from the organization of affiliation in Uganda (**for foreign investigators only**)
 - f. An administrative clearance letter from the head of the organization where the research is going to be carried out addressed to the Executive Secretary, UNCST.
 - g. Admission letter for academic research (Applies to only East African students)
 - h. Three (3) copies of RS 6 forms (In print) for the principal investigator and the core research team
 - i. Four (4) recent passport size photographs for the principal investigator and the core research team
 - j. CVs for each investigator on the study team. The CVs should be signed and/or initialed on each page as well as dated.

2.2 Additional information

- a) The proposed research project should at the minimum have a title, introduction, objectives, study design and methods, version, date, budget and the estimated duration.
- b) A researcher or any other person, who wishes to export and import plant or animal specimen for further investigations abroad, must obtain special export and import permits from the UNCST.
- c) The Uganda National Council for Science and Technology reserves the right to reject any research proposal.
- d) Feedback is sent within 10 working days from the submission date. This includes payment details.
- e) UNCST makes submission of RS 6 forms to president's office for security clearance to study districts
- f) Submission to NDA is made where applicable.